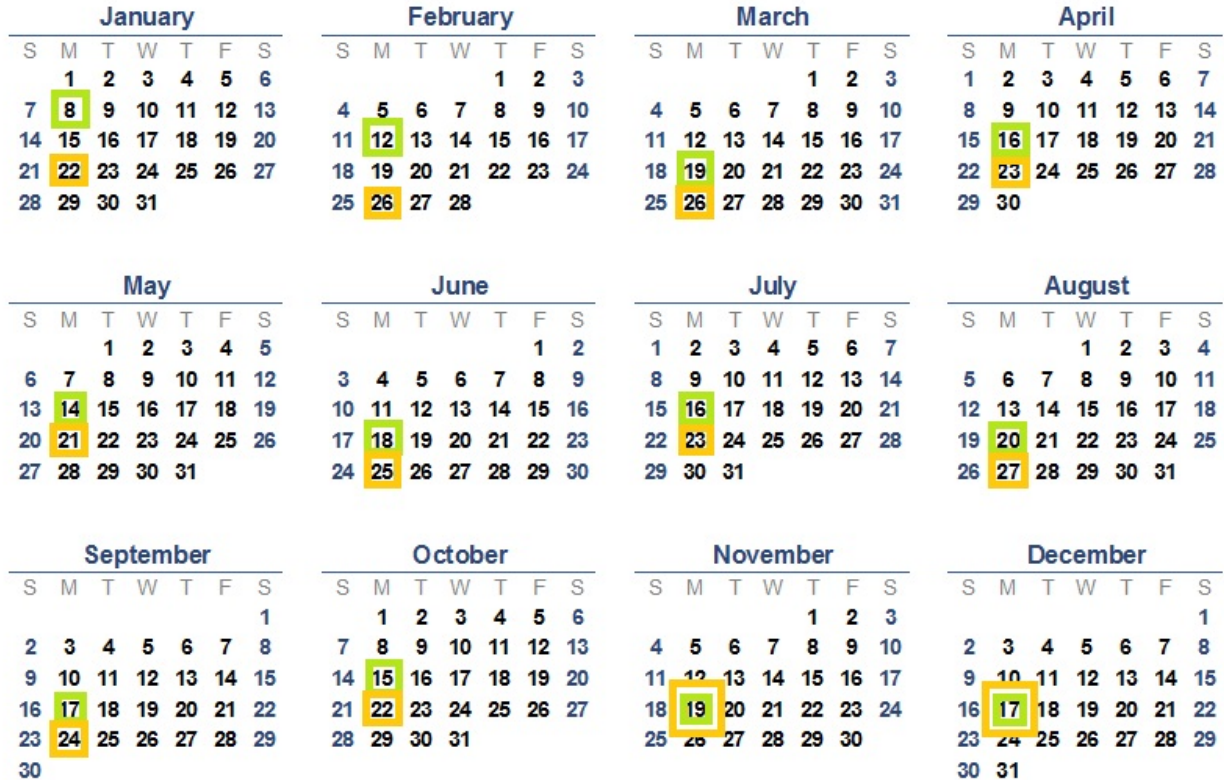


2018

□ PAC Meeting Dates
□ BOA Meeting Dates



Anyone interested is invited to attend. Agenda items may be subject to cancellation or rescheduling. Please contact Land Use Management at (651)385-3104, or visit us on the web at www.co.goodhue.mn.us for the most current agenda

HOW DOES THE APPLICATION PROCESS WORK?

Step 1. Request application and **discuss circumstances with staff.**

Step 2. Applications are required an estimated 4 weeks in advance of the meeting date.

An application must include all of the following:

- a. **Township Signature** of acknowledgement
- b. **Application:** A completed application form , description of the request, and required filing fee
- c. **Legal Description of the property:** (Contact the recorder's office for a copy)
- d. **Evidence that property taxes are current on the parcel(s) involved in the request.** <http://visualgov.co.goodhue.mn.us/>
- e. **Site Plan:** A site plan of existing and proposed conditions as defined in Article 10, Section 2, Subd. 95. <http://www.co.goodhue.mn.us/DocumentCenter/View/2428>

Upon review, projects may require other information concerning the property or adjoining property as determined by the Zoning Administrator and/or Building Department that demonstrate compliance with the Goodhue County zoning ordinance and state building code.

Please see the Goodhue County Zoning Ordinance for more detailed information:
<http://www.co.goodhue.mn.us/DocumentCenter/View/2428>

A SUMMARY OF THE PUBLIC HEARING PROCESS:

The Zoning Administrator requests that applicants familiarize themselves with the procedure for public hearings, which are listed below.

Hearings. A public hearing may be held on any matter before the Board of Adjustment or Planning Advisory Commission at either a Regular or a Special Meeting. The Board or Commission may impose time limits on appearances by members of the public and may otherwise exercise his or her discretion on procedures for the conduct of public hearings. The procedure for such public hearings shall be as follows:

1. A description of the issue by Zoning Administrator along with the Planning Department's recommendation.
2. A presentation of the proposal by the project sponsor or applicant.
3. Public comments from opponents and proponents of the proposal.
4. The project sponsor or applicant will be given a period within which to clarify any questions raised in previous testimony.
5. Discussion by the Board or Commission on the matter.
Conditions: The Board of Adjustment may impose conditions in the granting of variances. A condition must be directly related to and must bear a rough proportionality to the impact created by the variance.
Conditions: The Planning Commission shall attach such conditions to the granting of conditional use permits as it deems necessary to fulfill the purposes of the Goodhue County Zoning Ordinance
6. Decision approval, disapproval, or modification
 - a. PAC: The Planning Commission shall make its decision upon the application and forward its recommendations to the County Board.
 - b. BOA: In the case of variances, the determination of the Board of Adjustment shall be final except that appeals therefrom may be taken.

Opportunities for Appeals:

Decisions relating to actions taken in regards to the Goodhue County Zoning Ordinance pursuant to MN Statutes Chapter 394 and the provisions of sections 394.21 to 394.37 may be reviewed upon request for appeal. An appeal shall stay all proceedings in furtherance of the action appealed from unless a stay would cause imminent peril to life or property.

1. An appeal to any order, requirement, decision or determination made by any administrative official charged with enforcing any adopted ordinance, shall be filed with the Board of Adjustment within thirty (30) days, after receipt of notice of the decision. See ARTICLE 5, SECTION 4 of this Ordinance for appeals application process.
2. An appeal from decisions of the Board of Adjustment decision in granting variances or in hearing appeals shall be filed with the Goodhue County District Court within thirty (30) days, after receipt of notice of the decision.
3. An appeal from decisions of the County Board relating to actions taken in regards to the Goodhue County Zoning Ordinance shall be filed with the MN Court of Appeals within thirty (30) days, after receipt of notice of the decision.

Expiration: Variance and Conditional/ Interim Use Permit decisions shall expire and be considered null and void one (1) year after the Board's final decision to grant the permit if no permit for construction has been issued. One (1) administrative extension of up to one (1) year may be granted by the Zoning Administrator upon written request of the property owner, provided there is reasonable cause for the request and further provided that the written request is made no less than thirty (30) days prior to expiration of the permit.