## GOODHUE COUNTY SHERIFF'S CIVIL DIVISION

## **CONTACT INFORMATION SHEET**

Anyone requesting a civil paper to be served by the Goodhue County Sheriff's Civil Division must fill out this contact information sheet. An incomplete information sheet may slow service of your document. This information is used to facilitate service and as a source of contact for the civil process document.

| Today's Date:                               |                                 |              |  |
|---|---------------------------------|--------------|--|
| Plaintiff's / Petitioner's Name:            |                                 |              |  |
| Address:                                    |                                 |              |  |
| City:                                       | State:                          | ZIP:         |  |
| Home Phone #:                               |                                 |              |  |
| Cell Phone #:                               |                                 |              |  |
|   |                                 |              |  |
| Respondent's / Defendant's Name:            |                                 |              |  |
| Date of birth or approximate age:           |                                 |              |  |
| Address:                                    |                                 |              |  |
| City:                                       |                                 |              |  |
| Home Phone #:                               |                                 |              |  |
| Cell Phone #:                               |                                 |              |  |
|   |                                 | Hours/shift: |  |
| Any other information to assists us in loca | ating and serving this subject: |              |  |
|   |                                 |              |  |
|   |                                 |              |  |