



Goodhue County
Health and Human Services

Social Service Division
426 West Avenue
Red Wing, MN 55066
(651) 385-3200 • Fax (651) 267-4877

GOODHUE COUNTY VARIANCE POLICY – 3/1/08

1. Variance form must be completed **IN FULL** prior to this agency taking action on the variance. Incomplete variances will be returned to the provider.
2. The variance effective date will not be prior to the date the variance is received by this agency.
3. There cannot be any enrollment changes during variance period.
4. The guidelines for the maximum length of variances are (these variances will only be granted **ONCE** per year):

0 - 10 hours per week	9 months
11 - 26 hours per week	6 months
27 - 50 hours per week	3 months
5. These variances will be granted for **NO MORE** than 1 child over in age distribution or capacity.
6. Provider “variance year” is defined as 12 months from the end date of last variance granted that is over 1 month.
7. This agency will grant a maximum of **3** variances per year that are 1 month or less. These variances will not count toward the 1 per year limit. The provider will be responsible to notify the licensor immediately when the variance is no longer needed. If the licensor is notified after 1 months’ time, the variance will be considered the 1 annual variance.
8. No variance can be granted for a C-3 License to exceed total capacity of 14 children.

*“Promote, Preserve, Strengthen and Protect the Health of Individuals, Families, and Communities”
Equal Opportunity Employer*

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