



Office of the

# Goodhue County Sheriff

430 West 6th Street • Red Wing, MN 55066

## Marty Kelly

Adult Detention Center  
651-267-2804

Law Enforcement Center  
Business Hours 651-267-2600  
After Hours 651-385-3155

Fax Number  
651-267-2679

Date: March 4, 2018

To: Goodhue County Board of Commissioners

From: Marty Kelly, Goodhue County Sheriff

Subject: Consent Agenda Item – Internal Promotion within the Sheriff's Office

We recently completed interviews for the position of Jail Lieutenant. This position was unfilled for the past two months when the previous Lieutenant was promoted to Jail Captain. The candidate selected for the Jail Lieutenant is Cory Gagnon who is a long serving Sheriff's Office Employee and is extremely qualified for this position. The employee promoted will be offered the standard 2% increase over their existing hourly rate, which is beyond the Step 2 maximum placement allowed by department heads. The attached promotion letters outline the employee's respective pay, which include grade and step placement. I am asking the board to approve this standard pay increase, as it is line with past Board actions form internal promotions.

Respectfully yours,

A handwritten signature in black ink that reads 'M. Kelly'.

Marty Kelly

Goodhue County Sheriff



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March 4, 2019

Cory Gagnon  
Goodhue County Sheriff's Office  
430 West 6<sup>th</sup> Street  
Red Wing, MN 55066

Dear Cory,  
Congratulations on your recent promotion to the position of Jail Lieutenant. Your official start date will be March 11, 2019.

Your new rate of pay will be \$35.62, which is Step 6, Grade 85 of the 2019 Goodhue County Wage Schedule unless otherwise revised by a consensus vote of the County Board. This position is considered "Exempt" meaning you are not eligible for overtime or compensatory time and will not be a member of the Law Enforcement Labor Services bargaining unit. The anniversary date for further step increases will occur on January 1 of each calendar year. Your vacation and sick leave will continue to accrue as they have been. Employees classified as "Exempt" are provided with a yearly total of \$712.50 in biannual payments of \$356.25 for uniform care and maintenance. Any other benefits you enjoy will continue as they have been.

I wish to thank you for your dedication and commitment to the Goodhue County Sheriff's Office. I wish the best of luck in your new assignment and hope for continued success in your new career.

Sincerely,

Marty Kelly,  
Goodhue County Sheriff

Cc: Melissa Cushing, HR Director