

MINUTES
Goodhue County Public Health Service
BOARD OF HEALTH MEETING
Tuesday, May 17, 2005
10:45 a.m.
County Board Room
Red Wing, MN 55066

Members Present: Commissioners Ron Allen, Jim Bryant, Dan Rechtzigel, Richard Samuelson, & Ted Seifert

Others Present: Karen Main, Sue Morgan, Jason Petersen, Kristine Holst

I. Call to Order

Chair, Jim Bryant called the meeting to order at 11:15 a.m. in the Goodhue County Board Room.

II. C/Bryant asked if there were any disclosures of interest. There were none.

III. Approval of Agenda

Motion by C/Rechtzigel, seconded by C/Allen, carried to approve the agenda for May 17th, 2005 meeting.

IV. Approval of Minutes

Motion by C/Seifert, seconded by C/Allen, carried to approve the minutes of April 19th, 2005 as presented.

V. Consent Agenda

No Items

VI. Review of Financial Reports

Ms. Holst stated that she did not have anything to add to the report included in the packet.

Positive revenue variance	\$33,093
Positive Expense Variance	\$43,440
Net Positive Variance YTD	\$76,533

VII. Administrative Reports

A) Director of Public Health – Karen Main

- Thanks to all of you for attending our Open House on May 3rd. We think it was a great success. Somewhere around 100 people attended. This is pretty good for a weekday afternoon. Everyone was amazed at the changes looking at the “before” and “after” pictures. We also heard a lot of comments on how much we have managed to organize in the space given. Once again I would like to express our gratitude for your support in getting these new quarters for us.
- The University of Minnesota nursing students have completed their four month projects with public health. This is the first time in several years that PHS has been involved to this degree with U of M students. The projects were all very good experiences for the students, for us and for other agencies such as Head Start and the jail.. Jason and Sue will be discussing them with you.
- Since the Board approved the 5-year health priorities in April we have been focusing on how to get started on implementation. Within our agency we will work to find ways every unit can contribute to the priorities by being part of work groups and by working with our clients. Susan Brace Adkins has put together one group that will focus on Wellness and another that will be dealing with issues relating to Health Insurance and Prescription Drugs. These work groups will include some of the Health Council members, other community people with interest and/or expertise in the topics as well as staff. Their first meetings are on May 16 and 18.
- We have been working with Greg Schoener and others to find ways in which we can work together on mental health issues. Preliminary discussions suggest that public health could be helpful in the prevention

aspects of mental health interventions. We are also meeting with the Chemical Health specialist, the Family Services Collaborative and the United Way as well as community meetings to identify good community wide strategies dealing with drugs and alcohol. The PHS is concerned that projects are implemented in greater Goodhue County as well as Red Wing.

- We are also researching evidence based strategies for positive change for the groups to consider. One of the resources we may use as seed money for some activities is the grant funding (\$10,000) provided by South Country Health Alliance for one-time projects. On May 12 we will find out if the Family Services Collaborative is providing funds for the KIDS program, our fetal alcohol activities and family health aide work with high risk families. The amount of funding will reflect member votes on how the funds should be divided. We should also hear shortly if we will receive an MPAAT grant to work on second hand smoke issues.

Ms. Main added that the Family Services Collaborative met last week to give out their annual allotment. Goodhue County has three programs that receives money. The county did not receive as much as they asked for, but a bit more then what was received last year. The bad news was that the collaborative was in financial trouble. The Feds are cutting the allotment for the collaborative in Minnesota from \$37 million to \$5 million. Ms. Main was not sure that there would be any money after 2007.

C/Samuelson asked why the feds were cutting. Ms. Main explained that there were questions with the programs they are supporting. The cuts are not final, but they are being discussed.

C/Bryant talked about the open house and congratulated staff for getting the building ready to go.

B) Environmental Health Report

- Mr. Petersen reported that the restaurant survey has been completed. The U of M nursing students were able to survey a majority of our larger food service establishments. Currently, much of the survey data is in a raw form. Staff would like to request that the Board Chair and one other commissioner assist in reviewing the data and determining the format used to present the survey to the full Board.

Mr. Peterson added that there was just over a 60% response rate. Some did not want to participate and could not be contacted.

C/Bryant stated that he has been a supporter of the survey as well as C/Samuelson. They would both be willing to review the information. Mr. Peterson stated that they would be ready in June.

C/Bryant asked how the surveys were looking. Mr. Peterson stated that some of the surveys were surprising. The survey was a standard one to five scale as well as comments. He felt that it was a well designed survey.

C/Samuelson thought it was a great idea.

VIII. Old Business

IX. New Business

Goodhue County is expecting 1.7 million dollars from the state of Minnesota and this amount is planned for capital improvements throughout the county. At this time, it is unclear if the county will receive this amount to fund additional capital improvements for 2005. C/Allen felt that it would be wise to be proactive and plan to use a smaller amount in case of the state reduces the expected 1.7 million. The board may want to have the public health capital improvement request (\$812,000 for 2005) divided into components so that some phase of the plan can go forward.

C/Allen presented the following resolution and assumptions:

That the Public Health Director along with her staff divide the capital improvement project for 2005 (\$812,000) into two or three components so that some type of improvement to the public health building could continue. The projected price for each component will be presented at the June 2005 Public Health Board Meeting along with a ranking of each component.

Assumptions:

1. Goodhue County may not receive the expected 1.7 million dollars from the state.
2. The County Board will make cuts to the capital improvement budget request to address issue.
3. The Public Health Team needs additional office space for environmental health, etc.
4. Goodhue Country staff should receive information concerning the final aid amount in June or July of 2005 and this is the reason for proactive planning.

C/Samuelsen questioned if there was \$812,000 in the capital plan. C/Bryant stated that there was \$812,000 in the capital plan that the board approved.

C/Seifert pointed out that the board had earlier passed a resolution to have the Management Team bring a priority list to the board. C/Allen commented that he was not sure how the management team was going to look at prioritizing, but he wanted to see the Public Health Building move forward. If they break it down, they may have more options.

C/Bryant asked Ms. Main if this issue was discussed at the Management Team. Ms. Main stated that prioritizing the capital plan was on the agenda for the next meeting. Informally, Public Health had talked about not being right at the top of the list because of the work that had just been completed.

C/Rechtzigel understood the logic behind the resolution. His concern was that at the last board meeting, the board asked the Management Team to come together and gave them a clear message to prioritize funds. He believed that the board needed to give the opportunity to the experts to work together and come up with a plan. Clearly, he felt that this was getting into micro managing and felt that they did not need a resolution. In addition, he was concerned with the tone that this may send to the management team. He did not want the team to have to think inside of a box. He would like to see their ideas and make decisions based on that.

C/Samuelsen added that just because he was not going to vote for this resolution did not mean that he did not support the Public Health Building moving forward. He felt that they did not need to pass a resolution to manage staff. Staff has done a good job and the board should back off and give them flexibility.

C/Seifert was concerned that the Management Team would move that Public Health Building to the bottom of the list to bring other things up. Rather than have the entire project addressed in a single decision; he would like to see it broken down. It would be a different way for the management team to look at it.

C/Rechtzigel asked Ms. Main if she would be able to break down the \$812,000 without a resolution. Ms. Main agreed. With that, C/Rechtzigel felt there was no need for the resolution.

C/Allen felt that this was one opportunity to keep Public Health moving forward and was concerned that it would drop to the bottom of the list. Lead abatement might be an area that they need to move forward with. He would like to see it prioritized and did not feel it would be a burden at all on staff. Ms. Main pointed out that they would be basing the estimates on figures that were a year old.

C/Seifert commented that there was an overhead passage way that could be used for staff to travel back and forth between the buildings. He suggested that some panels be put up so that staff could utilize that area.

C/Samuelsen stated that he has been a commissioner for ten years and they have never had to do these things. He felt staff had more to deal with than these constant resolutions.

C/Rechtzigel did not have a problem with some of the resolutions and has supported them in the past, but felt that this was an unnecessary resolution. He did not want to see resolutions coming to the board when they were not needed. He was not voting against the prioritizing, but felt that Ms. Main understood the issue at hand. She is on the management team and they can do the prioritizing and bring their recommendations to the board.

C/Allen felt that this resolution was telling staff what they needed for next year. There was only so much money in the budget and he wanted to plan early.

C/Rechtzigel felt that the point has been made. Ms. Main and the Management Team clearly understood what they needed to do. He did not want to get into the habit of passing resolutions just for the sake of it.

C/Bryant pointed out that C/Allen's resolution had the number fourteen on it and asked if this was the fourteenth resolution he has brought to the board this year. C/Allen stated that it was a coding system he used.

C/Bryant felt that the board already gave the Management Team a directive. They needed to wait and see with what they would come back to the board with. There have been many resolutions brought to the board this year and they are very time consuming on staff. Some of the resolutions have been good and some are not. The Management Team was appointed to bring recommendations to the board.

C/Samuelsen asked what was driving all of the resolutions.

Motion by C/Allen, seconded by C/Seifert, and motion failed (2:3) with C/Bryant, C/Samuelsen, and C/Rechtzigel dissenting to approve that the Public Health Director along with her staff divide the capital improvement project for 2005 (\$812,000) into two or three components so that some type of improvement to the public health building could continue. The projected price for each component will be presented at the June 2005 Public Health Board Meeting along with a ranking of each component.

XI. Committee Reports

- A. Administrative/Finance Committee
- B. PHS Advisory Committee – Ron Allen
- C. South Country Health Alliance – Ted Seifert.

C/Seifert stated that there was a question with Metropolitan Statistical Areas (MSA's).
C/Samuelsen asked what the definition of a client is. C/Seifert stated tat it was a medical assistance applicant.
Ms. Main added that there was a Committee of the Whole meeting scheduled for June 21.

D. SCHSAC – Ted Seifert. Meets on Friday, May 20. They have been working on making sure that all personal health care records are available to any doctor in the state.

E. S.E. EMS Committee – Richard Samuelsen

XII. Other

A) Approval of Disbursements

totaling \$107,929.78 from April 15th, 2005 through May 6th, 2005

C/Allen move, C/Rechtzigel second, motion carried to approve the above listed disbursements.

XIII. Adjournment

C/Rechtzigel move, C/Bryant second, motion to adjourn the Public Health Board meeting.

Respectfully Submitted:

Richard Samuelsen
Secretary

Karen Main
Director of Public Health