

MINUTES
Goodhue County Public Health Service
BOARD OF HEALTH MEETING
Thursday, August 10, 2006
2:00 p.m.
Goodhue County Fairgrounds
Zumbrota, MN 55992

Members Present: Commissioners Dan Rechtzigel, Richard Samuelson, Jim Bryant, & Ted Seifert

Others Present: Karen Main, Sue Morgan, Jason Petersen, Kristine Holst.

I. Call to Order

Chair, Ted Seifert called the meeting to order at 2:30 p.m. at the Goodhue County Fair Grounds.

II. C/Seifert asked if there were any disclosures of interest. There were none.

III. Approval of Agenda

C/Bryant pointed out that the date on the Agenda should be amended to August 10, 2006.

Motion by C/Bryant, seconded by C/Rechtzigel, carried to approve the amended agenda for August 10, 2006.

IV. Approval of Minutes

Motion by C/Rechtzigel, seconded by C/Samuelson, carried to approve the minutes of the June 20th, 2006 Public Health Board meeting as presented.

V. Consent Agenda

There were no items on the consent agenda.

VI. Review of Financial Reports

Year to date positive revenue variance	\$52,548
Year to date positive expense variance	\$55,290
Year to date net positive variance	\$107,838

Ms. Holst reviewed the June 2006 finances for Public Health. There were no questions.

Steps 11 & 12

Ms. Holst explained that the County Board approved incorporating steps 11 & 12 in five bargaining unit contracts effective January 1, 2006. On July 3, 2006 the County Board approved incorporating steps 11 & 12 for all non-union employees effective January 1, 2006 in order to maintain consistency in the compensation structure and ensure pay equity compliance. Staff recommended the Board of Health also approve step 11 & 12 effective January 1, 2006 for all Public Health employees who are eligible.

The costs for adding step 11 and 12 for Public Health are as follows:

2006 \$ 4,383
2007 \$21,536

C/Rechtzigel noted that it was important to be fair to all employees.

Motion by C/Rechtzigel, seconded by C/Allen, carried to approve to add steps 11 & 12 effective January 1, 2006, for all Public Health employees who are eligible.

VII. Administrative Reports

A) Director of Public Health

Ms. Main had a brief report for the board because of vacation time that was taken. She stated that for the most part, administrative time had been spent on planning for the SCHA Care Coordination program: staffing, financing and housing. Information was detailed in the Director of Nursing report which would follow.

Additionally Public Health staff continues to work on 2007 budget refinements. These will be considered in the next meetings. Ms Main said the Public Health request for levy money will be reduced substantially in the next version of the budget because now they could assess the impact of SCHA programs on fixed costs. There will also be a few other sources of additional revenue such as the increased tobacco tax money from the Prairie Island gas station.

She noted that Mr. Schoener would be asking the Welfare Board for permission to transfer half of the money received from SCHA in April to Public Health. This would be \$108,000. These funds are a result of the “buy in” of five central Minnesota counties into SCHA. The payments are to be made for four years so presumably this extra money will be available to the original counties for the next four years.

Ms. Main told the Board that some counties were delaying any decisions regarding the use of the funds while waiting for direction that might be coming from MDH or the SCHA joint powers board. Also, she pointed out, since this is time-limited funding, it might be best to consider using the opportunity for extraordinary expenses rather than to balance current operational budgets. One project that might be considered is space for additional SCHA staff that would also relieve the overcrowding of both the public health and social services buildings. The funds coming to the County from SCHA together with other resources may be sufficient for a major capital project. She requested that the Board reopen discussion of additional space.

Ms Main also reported that most of the Public Health staff has completed training successfully in the National Incident Management System as approved by the County Board in June.

Ms. Main asked if any of the commissioners were planning on attending the upcoming conference held in Brainerd. Staff would make reservations for anyone interested. C/Seifert stated that he would be attending.

B) Director for Nursing Report

Resignation:

Ms. Morgan reported that one of the home health aides, Korin Nash submitted her resignation. Her last day at Public Health was July 28th. Staff wished her well in her future endeavors. Ms. Morgan stated that at this time, Public Health would try to absorb this position among the current home health aides.

Motion by C/Bryant, seconded by C/Samuelsen, carried to approve to accept the resignation of home health aide, Korin Nash, effective July 28, 2006..

Nurse Positions:

Interviews of seven applicants are completed for the new Care Coordination teams. Reference checks are currently underway. Staff was anxious to make job offers to be able to get the new program up & running by September. They have also coordinated efforts with Social services to order some of the equipment needed to have space for these new staff to have office space in the Public Health basement.

Care Coordination:

A meeting is set to take place Friday, August 11, with representatives from Public Health, Social Services and South Country Health Alliance. They will be discussing details of arranging teams to provide the best fit for the residents of Goodhue County. Each county differs to a certain extent, due to numbers of clients in the community and where they live. One unusual feature in Goodhue is the high number of nursing homes resulting in the largest number of SCHA nursing home clients of all nine counties. Staff anticipated this meeting to be of great value in the planning efforts.

Fit Testing:

All nurses and home health aides will be fit tested for N-95 masks by the end of August. This is being paid for by the EP grant and will allow staff to be protected and available to the community in the event that an avian flu pandemic occurs sometime in the future.

C) Healthy Communities Report

Disease Prevention, Control and Immunizations

- At this time, influenza vaccine manufacturers are projecting approximately 16% more doses of vaccine for the 2006-07 flu season. There may also be additional doses available if a new vaccine is licensed in 2006. However, there is always a possibility of delay and that is why

public health places orders with three different manufacturers for the vaccine in order to obtain a sufficient supply.

KIDS: Handle with Care

- The KIDS program has a display in the window of the United Way office during the month of August..
- There will be a local “Walk for Children” this fall at Bay Point Park to be held in conjunction with the state walk for abused children at Como Park in St. Paul. Both events will begin at 9 am on Saturday, September 9, 2006. The KIDS program will be coordinating the local walk and Susan Albarado Grand of the Abused Children’s program will be coordinating a group from this area to attend the state walk in St. Paul.

Health Priorities

- Public health wrote an article/editorial about the follow-up on the health priorities and asked the original members of the community health council to submit this to their area papers. At this time, only one paper – the Kenyon Leader has elected to publish it.
- The City of Red Wing has been declared a “Fit City” by the State of Minnesota. Public health has partnered with the “Make the Move- Red Wing” group to offer physical activities in the city and this group has played a role in sponsoring “fit” activities for residents.
- Public Health has received the report for June 2006 for the RX drug discount program. Seventy-six residents filled 158 prescriptions with the cards at discounts averaging 21.71% or \$9.39 per prescription. Over 87% of the time, the discount card provided a better price than the pharmacy could provide and this resulted in a savings of \$1,700.25 for 76 county residents in the month of June 2006. The average price of each prescription was \$43.27 before the discount and was lowered to \$33.97 after the discount.
- Public health recorded an advertisement for the prescription drug discount card and these ads started airing the week of July 17 on KCUE/KWNG. Staff encouraged the board to keep passing the word that this program is really valuable for a lot of residents.
- There was an editorial/article written and published in the Kenyon Leader about the RX discount card and the working group of Kenyon/Zumbrota residents who are working on the health insurance/prescription drug issues.

D) Environmental Health Report

Mr. Petersen reminded the board that Public Health was offering free water sampling at the fair from 3:00-7:00 p.m. on Thursday and Friday.

VII. Old Business

VIII. New Business

IX. Committee Reports

X. Other

A) Approval of Disbursements

June 16, 2006 – July 28, 2006 totaling \$78,843.09.

Motion by C/Rechtzigel, second by C/Allen,, motion carried to approve the above listed disbursements.

XI. Adjournment

Motion by C/Rechtzigel, second by C/Bryant, motion carried to adjourn the Public Health Board meeting.

Respectfully Submitted:

Ronald Allen
Secretary

Karen Main
Director of Public Health