

Goodhue County Sheriff's Citizens Academy

March 18 - May 6, 2010
(Meet every Thursday from 6:30 p.m. to 9:30 p.m.)

The weekly sessions will include the following topics:

Introduction: Role of the Sheriff's Office - overview of the department and departmental structure

- Student introductions are made. Time will be allotted for each student to state his or her expectations and/or reasons for attending.
- The Sheriff and Administrative Staff will introduce themselves and their respective divisions.
- Time will be allotted to ask questions of each division.
- An overview of the Citizens Academy goals and objectives will be explained.
- Any unfinished "housekeeping chores" will be completed.
- A brief overview of the Criminal Justice System will be given; explaining each entity's role and responsibilities within the system.
- The duties and responsibilities of the Office of the Sheriff as defined by state statute will be discussed.
- The budget process of the Sheriff's Office will be explained.
- The recruiting/hiring process will be explained for each division.
- Will explain the training that is necessary to qualify as a law enforcement officer, detention deputy, communications deputy, and other positions within the department.
- Ongoing training required by Minnesota Law to maintain these positions will be discussed.
- Field Training Officers will explain the training process of new hires.
- Review of the Criminal Investigation Division and the different areas of investigation within the division.
- Tactics, procedures, and equipment used by this division will be reviewed.
- The importance of evidence gathering, processing, and storage be will demonstrated and discussed.

Laws of Arrest, Search and Seizure, Internal Affairs

- Legal staff will explain:
- actions constituting a criminal act;
- arrest procedures;
- "Miranda" rights;
- "Scales Decision";
- Probable Cause;
- and the major differences between criminal and constitutional law.
- Internal Affairs investigations will be detailed by in-house staff.
- The policies required by the Minnesota Board of Peace Officer Standards and Training on complaints against officers will be reviewed and discussed.

Communications/E911, Records, and Crime Statistics

- Communication deputies for the E911 Center will explain how emergency and non-emergency calls are handled.
- A firsthand look at the Goodhue County E911 Center will be given.
- Explanation of the "in-house" Records/CAD computer system.
- An in-depth briefing on how records are gathered, kept, and who can access them.
- What information is kept in-house and what is sent to the state and federal information systems (CJIS, CJRS, NCIC).

Patrol Operations and Civil/Transport/Bailiff Division

- Members of the Patrol Division will review their responsibilities;
- patrol response;
- patrol deployment and tactics;
- equipment used by this division;
- and the role of the Patrol Division.
- Will talk about our contract cities and our agreements with them.
- Our goal is for you to hear directly from active patrol officers along with supervisory members.
- Review the unique role of the Civil/Transport/Bailiff Division in the Sheriff's Office as "Officers of the Court".
- Review the many types of services within the Civil Area.

Special Operations

- Special Operations covers a wide spectrum of assignments, some common in most law enforcement departments, others unique to a Sheriff's Office. The following units will be explained along with demonstrations of the equipment used by these units:
- K-9
- SWAT
- Water/Snowmobile/ATV Patrol
- Sheriff's Posse

Adult Detention Operations

- Another area of operation unique to a Sheriff's Office is the Adult Detention Center (Jail). This session will include:
- a complete overview of ADC operations;
- Department of Corrections Rule and Regulations on jail operations;
- and State and Federal Laws that pertain to Jails.
- ADC Staff will explain the ADC's philosophy and programs.
- This session will include a walk-through of the ADC.

Special Problems in Law Enforcement - Use of Force

- Departmental Trainers will explain the Goodhue County Sheriff's Office Use of Force Policy including:
- the historical evolution of the policy;
- legal and moral issues that surround the topics of deadly and non-deadly force;
- how it relates to mandates from the State.
- Trainers will discuss and demonstrate the "less than lethal" munitions now being used by the department.
- Students will be placed in simulated "Shoot-Don't-Shoot" situations, playing the role of a police officer in threatening situations of varying levels. In "real time" they will have to instantaneously make the decision many officers encounter.

Wrap Up and Graduation

- Final session: chance for further questions or comments regarding the program.
- Graduation festivities.

Electives

Shooting - Participants who wish to participate will be instructed in gun safety and proper handling of a weapon. They will then be given an opportunity to participate in a police training course using a standard service firearm and assault rifle.

Ride-Along with Patrol - Participants may ride in a marked unit with a uniformed deputy. This will be during the evening hours on a Friday or Saturday night.



Office of the

Goodhue County Sheriff

430 West 6th Street • Red Wing, MN 55066-2475

Dean V. Albers

Adult Detention Center
651-267-2804

Law Enforcement Center
Business Hours 651-267-2600
After Hours 651-385-3155

Fax Number
651-267-2679

Citizens Academy Application

Applicant: _____

Address: _____

Phone: work _____ home _____

Are you a resident of Goodhue County? _____

Date of Birth: _____

Driver's License Number: _____

Why do you wish to attend the Sheriff's Citizens Academy?

How did you first hear about the Citizens Academy?

Have you ever been arrested/convicted of a crime or **major** traffic violation? If so, please explain.

- I understand that the Goodhue County Sheriff's Office will be doing a background check.
- I am 18 years of age or older.
- I commit to attend to a minimum of 90% of the Goodhue County Sheriff's Citizens Academy sessions.
- You have a willingness and desire to learn about how the Goodhue County Sheriff's Office operates.

Signed: _____

Dated: _____

*** Applications must be returned to the Goodhue County Sheriff's Office in Red Wing by 3-8-2010 ***

Goodhue County Sheriff's Office
Attn: Citizens Academy
430 West 6th Street
Red Wing, MN 55066