

# MINNESOTA MERIT SYSTEM EMPLOYMENT OPPORTUNITY

## DEPUTY DIRECTOR OF HEALTH & HUMAN SERVICES POSTING

Effective August 1, 2010, Goodhue County merged its Public Health and Social Services Departments and are now seeking qualified applicants for the position of Deputy Director of Health and Human Services.

Type of Work: The primary responsibility of this position will be to assist leadership with the integration.

### Examples of Duties:

- Directs the ongoing integration of programs within and across divisions.
- Assists in planning, developing and evaluating programs.
- Assist in supervising senior staff and evaluating performance.
- Represents the agency in meetings with community based organizations, attends professional conferences and inter-agency meetings, identifies and assess community/constituent policy issues/problems.
- Receives and resolves complaints from the public and providers.
- Responds to requests for information from the public.
- Assists in budget preparation and management of fiscal resources.

### Minimum Qualifications:

A baccalaureate degree in social work, sociology, psychology, business administration, public administration or closely related areas and two years of supervisory experience in a public or private social services agency involving supervision of social services, income maintenance, or child support programs;

Or,

A master's degree in social work, sociology, psychology, business administration, public administration and one year of supervisory experience in a public or private social services agency involving supervision of social services, income maintenance, or child support programs.

### Preferred Qualifications:

A baccalaureate or higher degree in administration, public health, community health, environmental health, or nursing and one year of documented public health experience in an administrative or supervisory capacity, or be registered as an environmental health specialist or sanitarian in the State of Minnesota and have one year of documented public health experience in an administrative or supervisory capacity;

Or,

A master's or higher degree in administration, public health, community health, environmental health or nursing and six months of documented public health experience in an administrative or supervisory capacity;

Or,

A baccalaureate or higher degree and three years of documented public health experience in an administrative or supervisory capacity.

Rate of Pay: Salary: \$56,568.00 - \$100,512.00 annually.

Applications can be accessed online at <http://agency.governmentjobs.com/mnmeritsystem/default.cfm>. In addition to this online application, please send a cover letter, resume, salary history and work-related references to Karen Main, Public Health Director, 512 W. 6<sup>th</sup> St., Red Wing MN 55066 or email [karen.main@co.goodhue.mn.us](mailto:karen.main@co.goodhue.mn.us). Candidates will be ranked based upon their education and experience.

Closing Date: **4:30 p.m. on September 7, 2010.**